

## Graduate Policy & Affairs Committee (GPAC)

Elizabeth Bifun, Ramanpreet Kaur, Saira Latif, Jeff Moore, Suzanne Moore, Nese Orbe (absent), Neil Shortland (absent), Noah Van Dam, Kevin Petersen (absent), Mai Nguyen<sup>1</sup> (absent), Nancy Ludwig<sup>1</sup>, Deborah White<sup>1</sup>, Mubarak Ayinla<sup>2</sup> (absent), E. Shakira Fedna<sup>2</sup> (absent)

\*\* Ex-officio, <sup>1</sup>non-voting, <sup>2</sup>student representative

## MINUTES

<https://uml.curriculog.com/agenda:148/form>

November

postterm travel and as a university level policy it comes before GPAC for review  
Motion to move the proposal forward to Faculty Senate as an undergraduate policy by  
Jeff Moore, second by Suzanne Moore. [Approved: Yes 4, No 1, Abstain 1](#)

#### 4. Course Proposals (Noah Van Dam)

1. None

#### 5. Discussion

1. GPAC New Course Proposal Guidelines (Noah Van Dam) Noah shared new course proposal guidelines for discussion. There will not be a vote today, but guidelines will be added to the December agenda for a vote. The intent of the guidelines is to prompt the course proposer to think about certain aspects of the proposed new course and to ensure that the committee can make informed decisions about proposed new courses. The committee recalled the lengthy discussion about course syllabi during the first meeting and reiterated concerns about the level of detail a syllabus should include. The committee is open to specifying guidelines re: what the course will cover rather than a syllabus as the syllabus is associated with the instructor, not the course. Committee members felt that imposing very specific requirements would be overstepping and would set a precedent for needing to review course syllabi every time a course is offered. Noah made the point that we ask for information in a syllabus because every course will need a syllabus and this can provide the foundation for that.  
Committee me

for greater representation from each college, and therefore the committee may need to re-evaluate the bylaws.

Meeting adjourned at 4:55pm

Next GPAC Meeting: Monday December 16, 2024 at 3:30:00pm in Alumni Hall 102