

1. Log into Accommodate using your student email address and password: <https://uml-accommodate.symplicity.com/students/>
2. Click the "Appointment" link in the menu on the left hand side of the screen. If the menu is collapsed, you can open it using the button at the top left of the screen.

4. Click the "Choose..." button to select the type of appointment (Intake, organization, assistive technology, etc.)
5. If you are looking for a specific date and time, you can alter the date and

10. A list of available appointment times will populate on the right of the screen. If no appointments appear, try broadening your search criteria (add more days, times, or providers to your search).
11. Find the day and time that works for you and then click on the name of the person who would like to make an appointment with. If you have seen a counselor previously, please try to book with the same counsellor.

Wednesday, Jul 3, 2019

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| Brandon Drake | 10:00 am |
| Main Campus - 60 mins | |
| Janelle Diaz | J |
| Main Campus - 60 mins | |
| <p>Jody Goldstein</p> <p>Main Campus - 60 mins</p> | |
| Main Campus - 60 mins | |
| Jody Goldstein | |
| Main Campus - 60 mins | |
| Lauren Tornatore | Laur |
| Main Campus - 60 mins | |
| Jody Goldstein | |
| Main Campus - 60 mins | |
| Lauren Tornatore | |
| Main Campus - 60 mins | |

12. A window will pop up verifying the time and type of appointment. You also have a box to add additional notes. This is o